

External Independent Review Feedback

Name: _____

Date of Review: _____

Please complete this survey to allow us to continuously improve the External Independent Review (EIR). Your responses will remain confidential.

Execution of External Independent Review:

Please provide general feedback on the EIR. Place an “X” in the appropriate box.

		<i>Excellent</i>	<i>Good</i>	<i>Fair</i>	<i>Below Average</i>	<i>Poor</i>	<i>N/A</i>
1	Professionalism of EIR Team						
2	Teams readiness to perform the EIR						
3	Teams willingness to work with site personnel during the EIR						
4	Team qualifications to review project areas identified in the Scope of Work						
5	Openness of EIR team to include key site project personnel in meetings/discussions						
6	Adequacy of discussions between EIR team and project personnel						
7	Teams knowledge of areas evaluated from reviewing prior requested project documents						
8	Quality of EIR out brief (Content, flow, relevance, accuracy)						

Please explain “Below Average” or “Poor” ratings:

EIR Final Report and Findings:

Please provide feedback on the quality of the report and findings.
Place an “X” in the appropriate box.

		<i>Strongly Disagree</i>	<i>Disagree</i>	<i>Neutral</i>	<i>Agree</i>	<i>Strongly Agree</i>	<i>N/A</i>
1	Draft report was timely						
2	Report was clear, well formatted easy to address/implement recommendations						
3	Report findings and recommendations were supported by pertinent documentation						
4	Findings and recommendations were relevant and when addressed, clearly will improve the projects ability to succeed						
5	The EIR report provided a realistic snapshot of the projects actual readiness to proceed						
6	Overall the final EIR report was accurate						
7	EIR Observations are useful and our team will implement most of the recommendations						
8	The EIR team reviewed too small a project element sample size to base its conclusion						
9	I requested the EIR team take a closer look at certain areas I was uncomfortable with						
10	The draft final report matched what we heard at the out brief and there were no surprises						
11	The final report incorporated our factual accuracy comments on the draft report						

Please further explain below areas you “Disagreed” or “Strongly Disagreed” with:

Please provide recommendations for improvement:

Overall Value:

Please comment on the overall value the EIR provided in support of your project.
Place an “X” in the appropriate box.

		<i>Strongly Disagree</i>	<i>Disagree</i>	<i>Neutral</i>	<i>Agree</i>	<i>Strongly Agree</i>	<i>N/A</i>
1	Preparing for the EIR enhanced the project's execution readiness						
2	EIR team discovered issues I was unaware of which _____/(fill in the blank)						
3	The EIR report will support my efforts to improve on the project's readiness to proceed						
4	I feel more confident after the EIR that the project is ready for CD-2, CD-3 or a BCP						
5	The site is receptive to EIR visits/ recommendations and welcomes the opportunity to improve on their product						
6	The EIR covered all areas that I felt required review to enhance project readiness						
7	The EIR scope covered areas that had no bearing on the success of the project						
8	If given the choice, I would request an EIR to provide a crosscheck of the projects readiness to proceed						
9	The EIR is perceived as a report card on how well the site is prepared to execute						
11	EIRs cause more work than benefits realized by the project						
12	EIRs recommend more superficial changes than concrete project improvements						

Recommended “Areas for Improvement”:

- 1.
- 2.
- 3

Identify at least one “Best Practice” to share:

- 1.
- 2.
- 3.

Please explain “Below Average” or “Poor” ratings and provide any other information pertinent to improving the EIR process.